

# Career opportunities with the European Institutions and EPSO selection procedures



### EU Institutions as employer









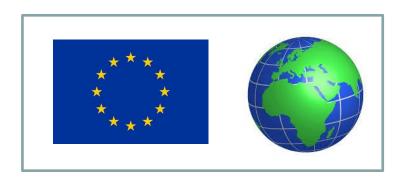
















#### **Profiles**





#### Who are we looking for?

**EU** citizens

Minimum of 2 EU languages

Working in multicultural teams

Graduates + Non-graduates



#### What do we offer?

Interesting & challenging work

International working environment

Personal development, training courses

Flexible working conditions

Job mobility

Work-life balance

Well-being initiatives

Shaping Europe together

Collaborative way of working

Inclusion, equality and diversity

Compensation & benefits



#### **Equality & Diversity in selection**

→ To ensure that EPSO provides equal opportunities to all candidates and that the EU institutions reflect the diversity of the EU citizens, we uphold the following principles and objectives:

Apply consistently equal opportunities, policy and access to EPSO selections

Ensure non-discrimination and allow candidates to compete on equal basis

Promote equal opportunities and attract more divrse talent to EU Careers

Increase diversity of the EU civil service

https://epso.europa.eu/how-to-apply/equal-opportunities\_en



#### Info and jobs on EPSO's website



#### What's new?



Assistants in security and safety

Would you like to start an international career within a multicultural and diverse team?



Contract Staff (CAST Permanent)



#### **EPSO** is delivering

The pandemic slowed us down but we are getting back on track! We are picking up speed and dealing with the 'backlog'.



EPSO Tweet







## Competitions

Permanent officials (civil servants)



#### Types of competitions

#### **Generalists**

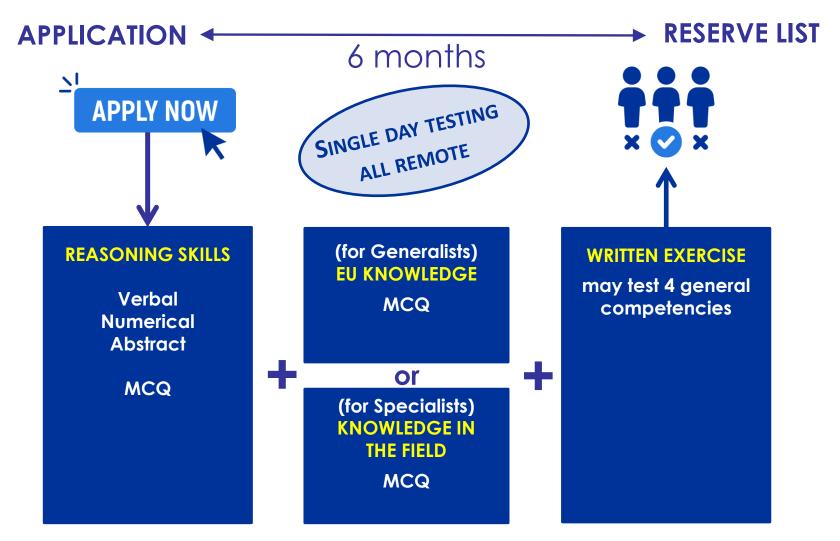
- > All fields
- No professional experience needed
- > For graduates
- Grade AD5

#### **Specialists**

- > **Specialised** fields
- Professional experience needed for most profiles
- For graduates and nongraduates
- Grade AD6, AD7, AST3



### Elements of a competition





#### What we are looking for











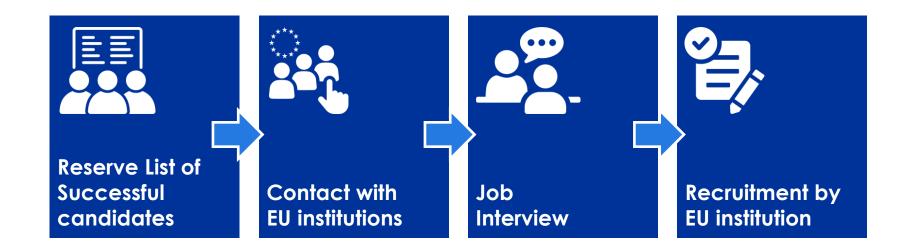








#### **Successful Candidate**



### **Upcoming**

| Field  | Languages | Grade | Application period   |
|--|-----------|-------|----------------------|
| Administrators in the field of <b>Economics</b>  | EU-27     | AD6   | May 2023 (tbc)       |
| Administrators in the field of Intellectual Property (EUIPO)                             | EU-27     | AD6   | May 2023 (tbc)       |
| Administrators in the field of <b>Crisis Management, Migration and Internal Security</b> | EU-27     | AD7   | June 2023 (tbc)      |
| Administrators in the field of <b>Transport</b>  | EU-27     | ADx   | July 2023 (tbc)      |
| Generalist Administrators (all fields)   | EU-27     | AD5   | September 2023 (tbc) |





### Other staff



#### Staff categories

Contract agents (CAST)

Temporary agents

Interim staff

**Freelance** 

Seconded National Experts

**Trainees** 





### Contract agents



### Permanently available profiles

| Job title  | Domain(s)                         | Grade                |
|--|-----------------------------------|----------------------|
| Educational Psychologists (CAST Permanent)                 | Support Staff                     | FG IV                |
| Political affairs / EU policies (CAST Permanent)           | European Public Administration    | FG III, FG IV        |
| Secretaries/Clerks (CAST Permanent)                        | Support Staff                     | FG II                |
| Manual and administrative support workers (CAST Permanent) | Support Staff                     | FG I                 |
| Information and communication technology (CAST Permanent)  | Information Technology            | FG III, FG IV        |
| Proofreaders (CAST Permanent)                              | Languages                         | FG III               |
| Communication (CAST Permanent)                             | Communication                     | FG III, FG IV        |
| Project/programme management (CAST Permanent)              | European Public Administration    | FG III, FG IV        |
| Child care staff (CAST Permanent)                          | Support Staff                     | FG II                |
| Building management (CAST Permanent)                       | European Public Administration    | FG II, FG III, FG IV |
| Law (CAST Permanent)                                       | Law                               | FG III, FG IV        |
| Translators (CAST Permanent)                               | Languages                         | FG IV                |
| Administration / Human resources (CAST Permanent)          | Human Resources                   | FG II, FG III, FG IV |
| Finance (CAST Permanent)                                   | Economics, Finance and Statistics | FG II, FG III, FG IV |



## CAST PERMANENT Selection procedure

Open registration period



Preselection by recruiting services



Testing by EPSO (MCQs):





Reasoning tests (Verbal, numerical, abstract) in Language 1

Competency test (knowledge in the field) in Language 2

if successful, results valid for 10 yrs

if successful, results valid for 5 yrs

Interview by recruiting service



Recruiting



#### **Ad-hoc vacancies**

#### Contract staff

| Job title                         | Domain(s)                         | Grade  | Institution/Agency  | Location(s)                    | Deadline           |
|-----------------------------------|-----------------------------------|--------|---|--------------------------------|--------------------|
| Clinical Trials Officer           | Science and<br>Research           | FG IV  | (EMA) European Medicines Agency   | Amsterdam (The<br>Netherlands) | 10/01/2023 - 23:59 |
| Computer Scientist                | Information<br>Technology         | FG IV  | (EMA) European Medicines Agency   | Amsterdam (The<br>Netherlands) | 13/01/2023 - 11:59 |
| Human Resources Officer           | European Public<br>Administration | FG III | (CINEA) European Climate,<br>Infrastructure and Environment<br>Executive Agency | Brussels (Belgium)             | 13/01/2023 - 23:59 |
| Legal Officer                     | Law                               | FG IV  | European Commission   | Brussels (Belgium)             | 15/01/2023 - 12:00 |
| IT Service Officer                | Information<br>Technology         | FG IV  | (EEAS) European External Action<br>Service                                      | Brussels (Belgium)             | 16/01/2023 - 12:00 |
| IT Officer                        | Information<br>Technology         | FG III | (EEAS) European External Action<br>Service                                      | Non-EU cities                  | 16/01/2023 - 12:00 |
| Communication officer             | Communication                     | FG IV  | (EIOPA) European Insurance and Occupational Pensions Authority                  | Frankfurt (Germany)            | 16/01/2023 - 23:59 |
| Communication Officer/ Web Editor | Communication                     | FG IV  | (ECDC) European Centre for<br>Disease Prevention and Control                    | Stockholm (Sweden)             | 20/01/2023 - 11:59 |
| Policy Officer                    | European Public<br>Administration | FG IV  | (ACER) Agency for the Cooperation of Energy Regulators                          | Ljubljana (Slovenia)           | 20/01/2023 - 12:00 |
| Legal Assistant                   | Law                               | FG III | Circular Bio-based Europe Joint<br>Undertaking (CBE JU)                         | Brussels (Belgium)             | 23/01/2023 - 23:59 |
| Procurement and Contract Officer  | European Public<br>Administration | FG IV  | (EDA) European Defence Agency   | Brussels (Belgium)             | 31/01/2023 - 23:59 |



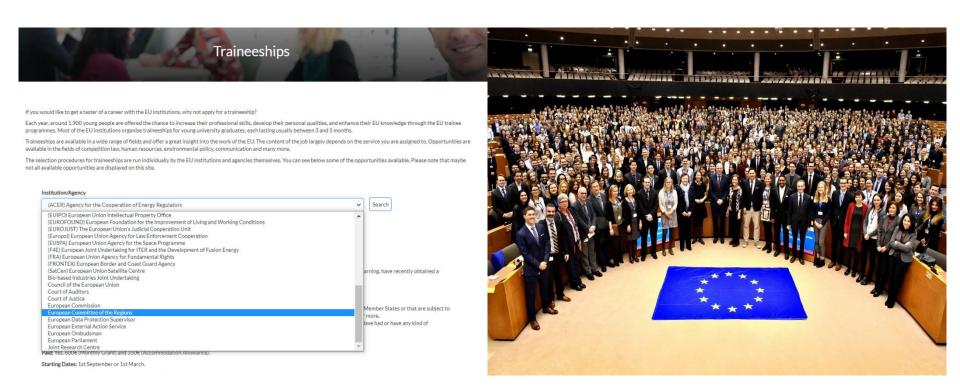


## Traineeships



#### Traineeships in the EU institutions

- > All EU institutions offer traineeships not centralised
- Consult EPSO's website for links to each programme: Job opportunities > Traineeships





## Traineeship in the European Commission

5 months 01/03 - 31/07 01/10 - 28/02

Paid (± €1.300)



Brussels
Luxembourg
+ representations



1.800 trainees/year



Participate in the work processes

High number of applicants



#### Who can apply?

Application within the deadline

Bachelor degree

Minimum of 2 EU languages

1 language must be:



No EU citizenship needed

No age limit



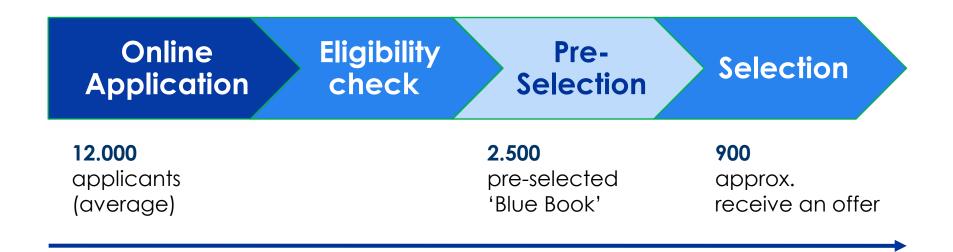
You?

No prior EU employment of more than 6 weeks



#### Blue Book Traineeship – key steps

Apply 16 July-31 August 2023 for the March 2024 traineeship Apply in January 2024 for the October 2024 traineeship



Online application for EC Traineeship: http://ec.europa.eu/stages/index\_en.htm





### **Questions? Thank you!**

www.eu-careers.eu



